**JFPS 2025 justification toolkit**

**Showcase your value and get the funding you need to attend JFPS 2025 in Fort Lauderdale, FL, November 16–18**

Thank you for your interest in attending JFPS 2025! We are happy that you recognize the value of attending this conference to elevate your practice and make a difference in the pharmacy profession. However, we understand that justifying and securing funding for this attendance can be difficult. To guide you through communicating the importance of your attendance at JFPS 2025, we have compiled this justification tool kit. Use the materials below to effectively communicate the professional value of attending the largest national conference dedicated exclusively to federal pharmacy.

* **Top benefits of you attending JFPS 2025**

***Why attend JFPS 2025?***

Attending JFPS 2025 is crucial because it is the only event specifically tailored to meet the unique needs of federal pharmacists and pharmacy technicians. This seminar provides relevant educational programming that addresses the challenges, opportunities, and solutions within the federal health care sector. By attending, you will gain insights and strategies that can be implemented to enhance pharmacy practice and patient care, ensuring you stay at the forefront of the industry.

***Stay connected!***

Engage in valuable networking opportunities with your federal pharmacy colleagues, leaders, and industry supporters. Build and strengthen relationships that can enhance your professional growth and collaboration within the federal pharmacy community.

***Increase your knowledge and earn CPE credit at JFPS 2025***

Over 3 days of dynamic programming and activities, you’ll receive the latest information on a variety of topics and enjoy numerous networking opportunities. [Visit the JFPS 2025 website](https://jfpsmeeting.pharmacist.com/) to explore the educational and training offerings, centered around this year's theme, "**Federal Pharmacy Focused on Service and Impacting Patient Care**.” Earn up to 16.75 hours of CPE credit.

***Discover innovations in federal pharmacy***

Explore new technologies, products, and services in federal pharmacy at the exposition hall, where you can engage one-on-one with exhibitors. Attend presentation theaters for non-CPE sessions on breakthrough technologies and emerging therapies, gaining insights into the latest advancements in the field.

Register for as low as $250 for APhA members and $300 for nonmembers.

* **Sample request memo**

Reaching out to a supervisor for funding can be hard, but remember that investing in visiting JFPS means you are investing in yourself to improve your practice for yourself and your colleagues. To help you secure funding, APhA has developed the following sample memo to share with your supervisor to easily communicate the opportunity of JFPS2025.

***Sample memo text***

Dear [Supervisor's name],

I am writing to request funding and time off to attend the Joint Federal Pharmacy Seminar (JFPS) 2025 held by the American Pharmacists Association. This seminar, themed "**Federal Pharmacy Focused on Service and Impacting Patient Care**," will provide unparalleled educational programming and networking opportunities.

Attending JFPS 2025 will allow me to:

* Increase my knowledge with up to 16.75 hours of CPE credit.
* Explore new technologies, products, and services relevant to our field.
* Engage with federal pharmacy colleagues, leaders, and industry supporters to build valuable professional relationships.

The cost to register is $250 for members and $300 for nonmembers, which includes access to all educational content on-demand for an extended period following the close of the meeting, along with access to the exhibit hall and networking events.

Thank you for considering my request. I believe my participation in JFPS 2025 will greatly benefit our team and enhance our service to our patients.

Sincerely,

[Your name]

* **We look forward to seeing you at JFPS 2025 and appreciate your efforts to make it there! Congratulations on securing your funding; see you in Florida!**